



**CITY OF OAK PARK HEIGHTS, MINNESOTA
PARK SHELTER RENTAL POLICY
DURING COVID-19 PANDEMIC**

**PARK SHELTERS OPEN JUNE 1, 2020
RESERVATIONS BEING ACCEPTED FOR GROUPS OF 25 OR FEWER**

Following the Governor's Executive Orders closing many public and civic operations due to the COVID-19 pandemic, the City of Oak Park Heights suspended most Park shelter reservations. With the recent modifications to such Orders and with careful consideration on how the City can keep visitors and staff safe the City has made the following determinations:

1. Park shelters and bathrooms will be open to the public starting June 1, 2020. These will be cleaned once daily by available staff.
2. Existing reservations made before March 18th for an event that hosts 25 or fewer people will be allowed to proceed. Reservations with larger groups will be suspended until such time as there may be new guidance from the Office of the Governor.
3. Effective June 15, 2020, we will be accepting NEW shelter reservations for groups of 25 or fewer people. Please check our website for updates as we continue to monitor the health emergency.
4. When a shelter is not in use for a reservation, they operate on a first-come first serve basis. Keep in mind the other rules of the Executive Order remain including limits on gathering sizes.

Carefully note, due to the pandemic the City has not hired the usual seasonal staff. Due to this limited staffing throughout 2020, please understand that service levels may not be what you may be used to and we ask that you plan accordingly. City staff will be cleaning and disinfecting the shelters and bathrooms **only once daily**. Due to possible limitation of supplies we will try to provide hand soap or sanitizers in all bathrooms, but please consider bringing your own if possible.

Keep in mind that City Parks and Shelters are shared facilities. We ask that you follow guidelines from health experts:

- Stay home if you are sick.
- Keep your gatherings to 25 or fewer people.
- Stay at least six feet away from people who aren't from your household.
- Cover your cough with a tissue (then throw it away) or the inside of your elbow.
- Leave no trace: pack out everything you bring with you.

Because of the rapidly changing nature of this public health emergency, this policy is subject to change. Please check www.cityofoakparkheights.com for updates. If you have a current reservation that you need to cancel, please call City Hall at 651-439-4439. All deposits paid will be refunded upon cancellation and any alcohol permit fees paid will be refunded upon cancellation.