



CITY OF OAK PARK HEIGHTS 2020 ELECTION JUDGE APPLICATION

Name: _____

Address: _____

Telephone: _____ (home) _____ (cell)

E-mail address: _____

Party Designation: DFL
 Republican
 Other: _____
 No party affiliation

I am available for: Primary Election – August 11
 General Election – November 3

Shift Availability: All-day
 Open (6am – 2pm)
 Close (2pm – 10pm)
 Any/Flexible

Polls open at 7:00 a.m. and close at 8:00 p.m. Opening shifts begin one hour before polls open and closing shifts end approximately one to two hours after polls close

Are you a spouse, parent, child or sibling of another Election Judge? Yes No

Your name, address, telephone number and other identifying information are private and cannot be given to the general public. This information is required in order to receive an appointment as an election judge. This information will be shared with other election judges on a need to know basis.

I agree to give up and waive all claims I might have against the City of Oak Park Heights, its agents and employees for releasing data pursuant to this request.

Signature

Date

CITY OF OAK PARK HEIGHTS ELECTION JUDGE QUALIFICATIONS AND RESPONSIBILITIES

Minnesota Required Qualifications of an Election Judge

- Must be a U.S. citizen who is eligible to vote in Minnesota
- Must be able to read, write, and speak English
- Must not be a candidate in the election
- Cannot reside with any candidate on the ballot in the election
- Cannot be the spouse, parent, stepparent, child, stepchild, sibling, or stepsibling of any election judge serving in the same precinct or of any candidate on the ballot in the election
- Must attend mandatory election judge training (TBD)

Preferred Qualifications of an Election Judge

- Ability to communicate clearly with voters
- Willingness to work as a team member
- Possess excellent customer service skills and a positive attitude
- Have physical, mental, and emotional stamina
- Handle stressful situations calmly
- Be impartial and fair
- Comfortable and patient working with and serving a diverse population
- Detail-oriented
- Possess basic math skills

Responsibilities

- Arrive to the polling place at your designated time
- Set up the polling place
- Assist voters with signing in or registering to vote
- Ensure that all qualified voters are permitted to vote
- Demonstrate how to vote
- Distribute ballots to voters
- Operate voting equipment
- Close down the polling place at close of voting
- Determine results after polls close