



City of Oak Park Heights

www.cityofoakparkheights.com

RESIDENTIAL CHICKEN & DUCK KEEPING PERMIT APPLICATION

Annual Permit Fee \$5.00

Site Address for Chickens/Ducks: _____

The above referenced property's Homeowner's Association rules, if any do not prohibit the keeping of chickens/ducks on the property (please initial)

Yes _____ No _____ Not Applicable _____

Applicant Information

Name _____ Phone Number _____

Address _____

City _____ State _____ Zip _____

Email Address

Coop/Run Information: # of _____ Chickens _____ Ducks

Number of chickens/ducks _____ Breed _____

Dimensions of coop _____

Dimensions of run _____

Does the owner plan to utilize electricity in the coop or run? Yes _____ No _____

If yes, please describe _____

The following must be submitted with the chicken/duck permit application

Please submit a scaled sketch with the proposed improvements that shows:

- Location and size of your house
- Your lot lines
- Location, size and type of all structures and containment areas for the chickens/ducks (ie: coop, pen and fencing, etc.)
- Setbacks of coop or other keeping structure from house and lot lines.

Chicken/Duck structures may only be kept in the rear yard and shall not be closer than twenty (20) feet to any property line.

A maximum of four (4) chickens or ducks may be permitted by annual permit to single or two-family residential properties. Chickens/ducks are not permitted on any property that contains three (3) or more dwelling units, subject to the following conditions as regulated by City Ordinance 602.11:

- The applicant shall make written application on such form as provided by the City and agree to adhere to all conditions under which the permit was granted.
- The applicant adheres to a minimum of one (1) inspection of the premises annually.
- There shall be no more than four (4) chickens or ducks of any combination, at any time.
- No person shall keep a rooster, drake or male of either animal, at any time or for any reason.
- Ducks shall be of a flightless species. ("Flightless" means that the species it is used in context with cannot fly over a height of 5 feet and/or sustain flight for more than 5 linear feet). Clipping of wings is not a permissible alternative.
- No person may keep chickens/ducks within the residential dwelling or attached garage or similar structure.
- The applicant shall demonstrate that suitable facilities are present and appropriate practices are being employed to preclude surface or groundwater contamination, excessive fecal accumulation, odor, noise or other nuisance.
- Chickens/ducks shall be provided with a secure, well ventilated, and roofed structure constructed with at least a mesh type material, with a protective overhead netting, capable of providing shelter during all seasons. Said structure shall be maintained in good repair and sanitary conditions at all times.
- Ducks shall be provided with a wading pool that is suitable for duck wading, safe humane access and provides no less than 20 square feet per duck. Such water source shall be regularly cleaned, not stagnant and not harbor mosquito or other insect infestation.

- Chickens/ducks may be kept only in the rear yard.
- No chicken/duck structure or any form of pen or wading pool may be closer than twenty (20) feet to any property line.
- Chickens/ducks shall be kept in the roofed chicken/duck structure with an attached pen, or a detached mobile pen suitable for proper and humane occupation by such animal, whenever they are unattended. When attended by the keeper, the chickens/ducks are allowed range freely in a completely fenced exercise yard.
- No person may allow chickens/ducks to range freely without fencing or a mobile pen.
- The chicken/duck structure floor area or a combination of the structure and attached pen floor area shall equal at least ten (10) square feet of area per chicken/duck.
- Pens attached to chicken/duck structures shall be well drained so that there is no accumulation of moisture.
- The applicant shall demonstrate that suitable facilities are present and appropriate practices are being employed to preclude surface or groundwater contamination, excessive fecal accumulation, odor, noise or other nuisance.
- The conditions under which chickens/ducks are kept shall be kept and cared for in such a manner that they do not constitute a nuisance, health or safety concern.
- No person shall sell or slaughter chickens/ducks within the City limits.
- Failure to comply with City Ordinance 602.11 related to the keeping of chickens/ducks, to maintain permit approval conditions or to pass premises inspection will result in refusal/revocation of chicken/duck keeping permit.

_____ (*Please initial*) I have read and understand the conditions under which I may keep chickens/ducks, as set forth in this application and City Ordinance 602.11 and agree to abide by these conditions and all other City Ordinances as they may be applicable. I further understand that failure to abide by these conditions and ordinances shall result in refusal/revocation of the chicken/duck keeping permit.

Applicant Printed Name

Date

Applicant Signature

Office Use Only

Permit Fee or of \$ _____ Paid (yes or no) _____ on (date) _____

Permit Issued (yes or no) _____ on (date) _____

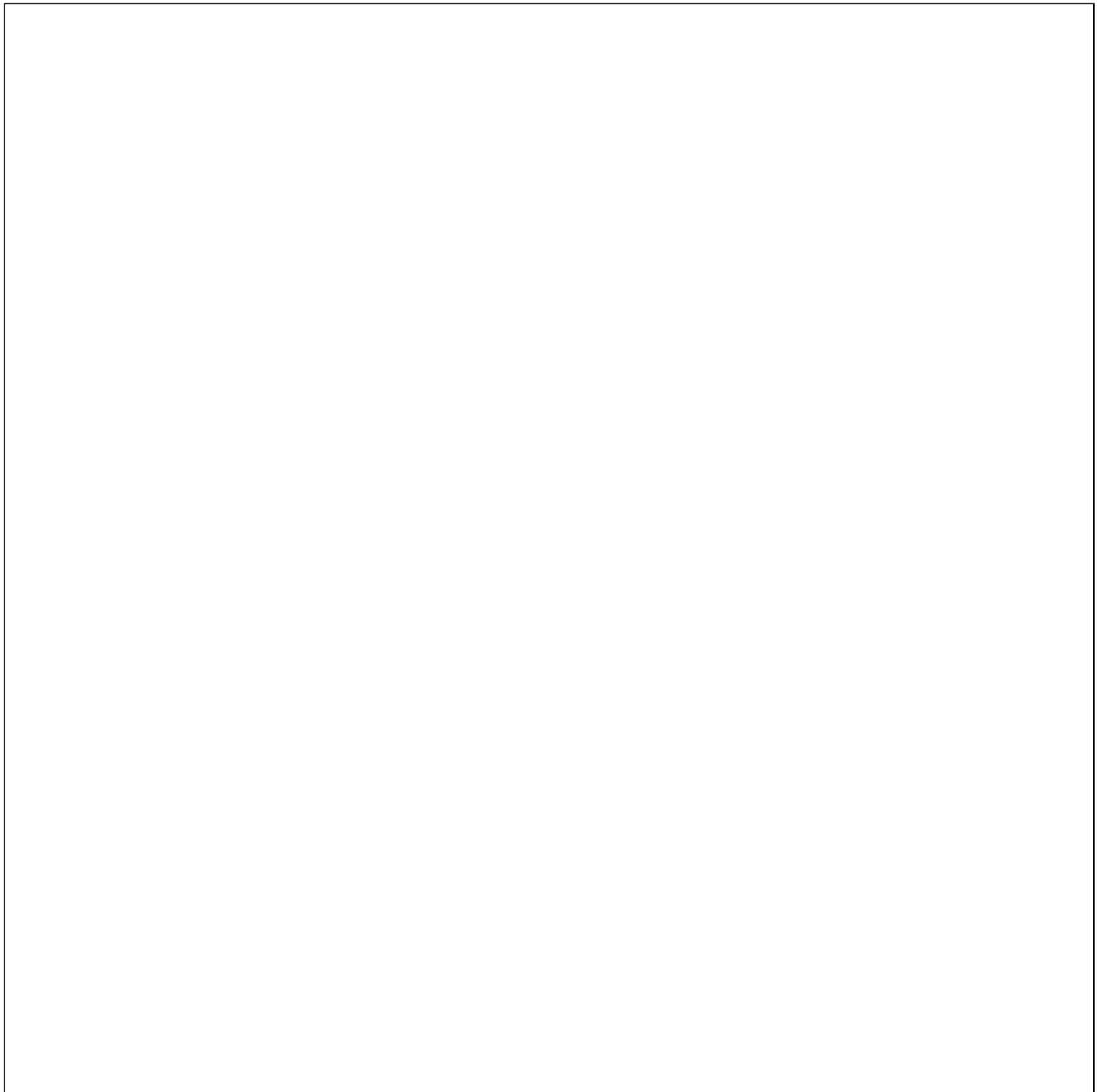
Permit Valid Until _____ Signature: _____

Property & Chicken/Duck Structure Diagram

Please supply a scaled sketch of your property and chicken/duck structure (see example on next page)

The diagram sketch shall include:

- Location of house and surrounding buildings
- Your lot lines
- Location, size and types of all structures for the keeping of chickens
- Setbacks of chicken structures
 - Chicken/duck structures shall be setback twenty (20) feet from all habitable structures and property lines.



Property & Chicken/Duck Structure Diagram

Please supply a scaled sketch of your property and chicken structure (see example on next page)

The diagram sketch shall include:

- Location of house and surrounding buildings
- Your lot lines
- Location, size and types of all structures for the keeping of chickens/ducks
- Setbacks of chicken/duck structures
 - Chicken/duck structures shall be setback twenty (20) feet from all habitable structures and property lines.

