

CITY OF OAK PARK HEIGHTS
PLANNING COMMISSION MEETING MINUTES
Thursday, June 11, 2020 – Oak Park Heights City Hall

Due to the ongoing COVID-19 health pandemic. The meeting was conducted online via Zoom, following the provisions of Minnesota Statute § 13D.021 members of the public were permitted to remotely listen to the meeting via their notification to the City for attendance to log in, as provided in 13D.021, Subd. 3.

I. Call to Order:

Chair Freeman called the meeting to order @ 6:00 p.m. Present: Commissioners VanDyke and White; City Administrator Johnson, and City Planner Richards. Absent: City Councilmember Liaison Representative Liljegren.

II. Approval of Agenda:

Commissioner White, seconded by Commissioner VanDyke, moved to approve the Agenda as presented. Carried 3-0.

III. Approval of May 14, 2020 Meeting Minutes:

Commissioner White, seconded by Commissioner VanDyke, moved to approve the Minutes as presented. Carried 3- 0.

IV. Department/Commission Liaison / Other Reports:

City Administrator Johnson extended Councilmember Liaison Representative Liljegren's apology for his absence due to a meeting conflict. He noted that City Hall reopened June 1st, adding that prior to that, functions were managed so that business never actually closed.

V. Visitors/Public Comment: None.

VI. Public Hearings: None.

VII. New Business:

A. Planning Commission Applicant Interview(s): Planning Commission applicant, Blake Van Denburgh was present and introduced himself and shared some of his personal and professional background with the Commission.

Mr. Van Denburgh responded to questions from the Commission with regard to his interest in being a Planning Commissioner and as to his professional background and experience. The Commission invited questions from Mr. Van Denburgh and discussion was shared as to the Commission members finding value in being on the Planning Commission and why.

General discussion was had as to role of the Planning Commission and some of the challenges that the City will be facing in the upcoming years.

- B. Planning Commission Vacancy: Brief discussion was had as to term staggering and what the term appointment should be. It was determined that the City Council would select the term of the appointment.

Commissioner VanDyke, seconded by Commissioner White, moved to recommend City Council appointment of Blake Van Denburgh, to the Planning Commission with such term to be determined by them.

Carried 3-0.

VIII. Old Business: None.

IX. Informational:

A. Upcoming Meetings:

- | | | |
|--------------------------|---------------------|---------------------|
| • Tuesday, June 23, 2020 | City Council | 6:00 p.m./City Hall |
| • Thursday, July 9, 2020 | Planning Commission | 6:00 p.m./City Hall |
| • Tuesday, July 28, 2020 | City Council | 6:00 p.m./City Hall |
| • Thursday, July 9, 2020 | Planning Commission | 6:00 p.m./City Hall |
| • Tuesday, July 28, 2020 | City Council | 6:00 p.m./City Hall |

B. Council Representative

- Tuesday, June 23 – Commissioner White
- Tuesday, July 28, 2020 – Commissioner Freeman
- Tuesday, August 25, 2020 – Commissioner VanDyke

X. Adjourn:

Commissioner VanDyke, seconded by Commissioner White, moved to adjourn at 6:33 p.m. Carried 3-0.

Respectfully submitted,

Julie Hultman
Planning & Code Enforcement

Approved by the Planning Commission: 07-23-2020 / 4-0.