



City of Oak Park Heights - Field Reservation Application

Organization Name: _____

Organization Address: _____

Organization Phone #: _____

Primary Contact Name:/ Phone #: _____ Phone# _____

Organization Federal ID #: _____

(Your Organization must also be a non-profit in order to reserve City fields - if you do not have a Federal ID number; provide CLEAR and PRECISE State or Federal Documentation that establishes your non-profit status.)

In addition to completing and submitting this application form, you must Also Provide at the time of submission the following on *separate sheets of paper*. NOTE: The City does not charge a fee for field reservations, however a failure to provide any of the following information as requested will result in a rejected application:

1. Provide a specific and detailed request for the field and dates you desire to utilize.
2. In not more than three paragraphs outline the nature of your organization, how the fields will be used and by what age groups.
3. Provide a written statement that your Organization, for the purpose of the field reservation request shall only be for youth, not older than 18 years of age.
4. Provide a written statement that your Organization, for the purposes of the use of City fields, do not hold try-out or make "cuts" to any youth who wish to participate and that all such youth shall have the full opportunity to participate.
5. Provide names, addresses and phone numbers of your executive committee or board of directors.
6. Provide the City a copy of your Organizations Certificate of Liability, which must name the City as an additionally insured. (Such policy may not be less than \$300,000)

Printed Name of Person Submitting Application

Date

Signature

Notary (for signature)

By signing the above: You are committing to the City that you have the authority to bind the Organization to the terms and conditions as are outlined in the City's Field Reservation Policy adopted by the City Park Commission on 2/15/11. Further, that the Organization does hereby fully understand and shall fully abide by Field Policies and all other City Park rules that are identified under City Ordinance and/or State and Federal law. And, that failure to abide by such policies will result in revocation of privileges to utilize City fields under a reservation format.

Waiver of Liability: By signing above, your Organization does hereby hold-harmless the City and its agents from any loss or liability as a result the Organization's, or its participants, use (or desired use) of the City property. The Organization does hereby indemnify, will defend and holds harmless the City and its agents from any loss or liability sustained as a result of the Organization's (or its participants) use of the City's fields. The City makes no warranty or guaranty of field conditions. Use of City fields, is at the Organization's and its participants own risk.