

AN ORDINANCE TO PROVIDE A UNIFORM SYSTEM FOR NAMING STREETS AND NUMBERING PROPERTIES AND PRINCIPAL BUILDINGS IN THE CITY OF OAK PARK HEIGHTS, WASHINGTON COUNTY, MINNESOTA.

THE CITY COUNCIL OF THE CITY OF OAK PARK HEIGHTS, WASHINGTON COUNTY, MINNESOTA, DOES ORDAIN:

701.01 Uniform Naming and Numbering System.

A uniform system of naming streets and numbering properties and principal buildings, as shown in the manual of procedures identified by the title Uniform Street Naming and Property Numbering System, which is filed in the Washington County Court House, is hereby adopted for use in the City of Oak Park Heights. This map and all explanatory matter thereon, is hereby adopted and made a part of this Ordinance.

701.02 Assignment of Names and Numbers.

- A. All properties or parcels of land within the City of Oak Park Heights shall hereafter be identified by reference to the uniform numbering system adopted herein, provided, all existing numbers of property and buildings not now in conformity with provisions of this Ordinance shall be changed to conform to the system herein adopted within six (6) months from the date of passage of this Ordinance. The names of all streets in the City of Oak Park Heights shall be as designated by the Uniform Street Naming System.
- B. Each principal building shall bear the number assigned to the frontage on which the front entrance is located. In case a principal building is occupied by more than one business or family dwelling unit, each separate front entrance of such principal building shall bear a separate number.
- C. Numerals indicating the official numbers for each principal building or each front entrance to such building shall be posted in a manner as to be visible from the street on which the property is located.
- D. It shall be the duty of the owner, lessor, and/or occupant of every house, apartment, duplex, industrial, commercial, or other building to have house and/or building numbers clearly displayed thereon, either by affixing to said building or a sign post, such numbers in metal, glass, plastic or other durable material. The numbers shall not be less than three (3) inches in height, in a contrasting color to the base (i.e. white numbers on red base). Said numbers shall be so placed as to be easily and clearly seen from the street when approached from either direction. The numbers shall be so placed and all buildings affected thereby shall comply from and after May 1, 1987. All

accessory structures (as that term is defined within the Zoning Code) are not affected by this Ordinance.

701.03

Administration.

- A. The City Building Inspector shall be responsible for maintaining the numbering system. In the performance of this responsibility he shall be guided by the provisions of Section 701.02 of this Ordinance.
- B. The City Clerk shall keep a record of all numbers assigned under this Ordinance.
- C. The City Clerk shall assign to any property owner in the City of Oak Park Heights upon request of a number for each principal building or separate front entrance to such building. In doing so, he shall assign only the numbers assigned to such building under the provisions of this Ordinance. Provided, however, that the recorder may assign additional numerals in accord with the official numbering system whenever a property has been subdivided, a new front entrance opened, or undue hardship has been worked on any property owner.
- D. Street names in existence prior to the passage of this Ordinance may be retained subject to approval by the City Council.

701.04

Penalties.

Violation of this Ordinance shall be a misdemeanor and may be punished by a fine not to exceed Seven Hundred Dollars (\$700.00) or ninety (90) days in jail. Each separate day such violation is continued shall constitute a separate offense.